From: <u>Liz Martin</u>

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Subject: Reminder: DHIC Transition Committee Meeting
Date: Tuesday, August 27, 2019 11:39:00 AM

Good Afternoon, All,

I would like to remind everyone of the **Transition Committee Meeting** tomorrow, **August 28<sup>th</sup> at 10:00AM**. This meeting will be held at the DHIC main office (113 S. Wilmington Street) and will last about an hour.

The topics to be covered include 1) An update from Beth's NW training; 2) Creating the charge for the search committee; and, 3) Mapping out remaining activities for the transition committee.

Thanks!

## Liz Martin

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